

Desktop calendar – 2017 edition

User's guide



Available in 14 different languages

Description

The 2017 - Calendar is a beautiful desktop calendar that you can easily create at home, in a few minutes. You can add your own photos and graphics and customize the calendar colors to your preference. The finished calendar has the shape of a triangular prism. Each one of the three sides shows 1 photo and 4 months.

It's a nice addition to your office desk, and a lovely gift for your family and friends.

Package contents

The package contains 2 PSD templates, to be printed on a US-Letter or an A4 paper, respectively:

- The US-Letter calendar file is: **PfX Prism Calendar US-Letter.psd**
- The A4 calendar file is: **PfX Prism Calendar A4.psd**

Make sure you load the right file in Photoshop.

In addition, the folder contains a **set of Photoshop actions** that you can use to:

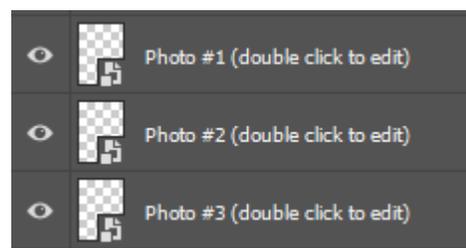
- Change the names of the months and days, choosing from **14 different languages**.
- Set Sunday or Monday as the first day of the week.

Insert your photos

To insert your photos, go to the layers panel and **double click** any of the "Photo #1", "Photo #2", and "Photo #3" layers:

Select **File > Place** from the menu, and load a photo.

- Hold down **Shift-Alt** (PC) or **Shift-option** (Mac) while placing the photo and resize it so that it covers fully the background area.
- Press **Ctrl-S** and then **Ctrl-W** (PC), (Mac: **cmd-S** and **cmd-W**) to update the calendar.

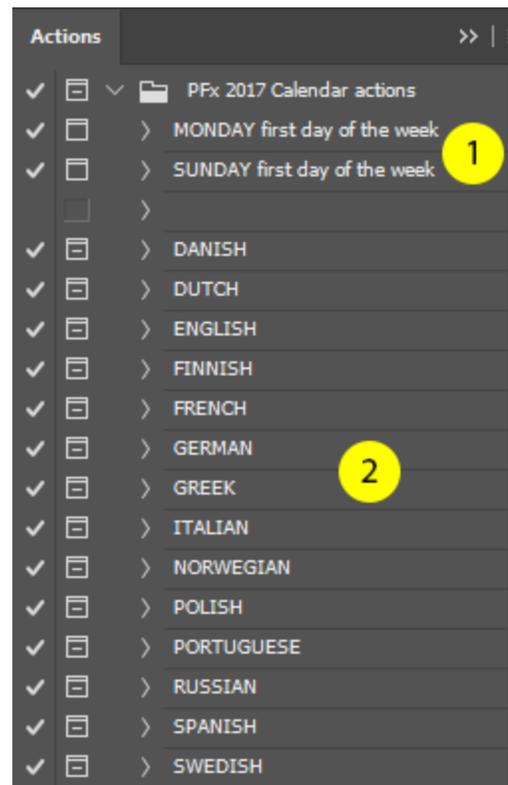


Set the first day of the week / change the calendar language

Load the “**PfX 2017 Calendar actions**” in Photoshop. The image on the right shows the action set.

- (1) The first two actions let you set **Monday** or **Sunday** as the first day of the week.
- (2) The remaining **fourteen** actions are sorted in alphabetical order; they let you change the calendar **language** (the names of the months and days).

You can therefore surprise your family and friends by giving away a personalized calendar, printed in their native language.



Customize the calendar colors

You can change the default calendar colors:

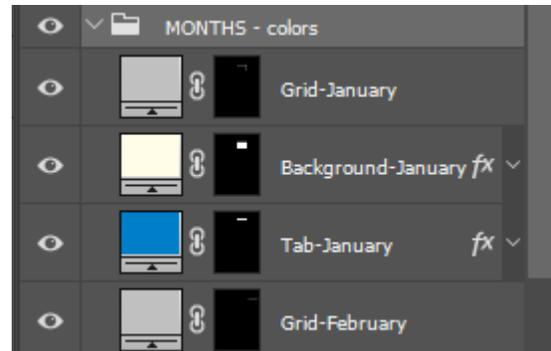
- The color of each one of the month tabs.
- The background behind the date numbers.
- The calendar background (default: white).



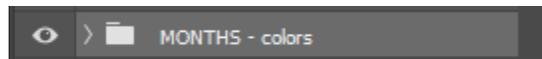
MAY						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Go to the layers panel. Click on the little arrow to the left of the “MONTHS – colors” group: this will expand the group contents.

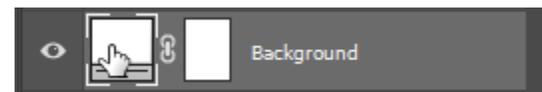
- To change the color of a month tab, double click the respective “Tab-MonthName” layer, (e.g. “Tab-January”).
- To change the color of the background behind a month’s dates, double click the respective “Background-MonthName” layer, (e.g. “Background-January”).



When you finish editing the colors, you can collapse the contents of the “MONTHS – colors” group by holding down **Ctrl** (PC) or **cmd** (Mac) and clicking on the little arrow to the left of the group name. This will unclutter the layers panel.



To change the default (white) color of the calendar background, double click the “Background” layer at the bottom of the layers stack, and choose a color of your preference.



Print

I recommend you print the calendar on a relatively thick paper. For best results use a glossy or matte photo paper.

Select **File > Print** from the menu. **Do not check** “Scale to Fit Media” in the Printer Settings window. Adjust the print settings and click on “Print”.

Fold and glue

There are 3 dashed lines that look like this:

Carefully fold outwards along the dashed lines. Using a ruler can help you fold precisely along the lines, especially if you printed the calendar on a thick paper.

The image on the right shows how the calendar should look like at this stage:



Here comes the last part. Apply a reasonable amount of glue onto the **gray area**, at the top of the paper (the gray stripe that contains the instructions). Glue it on the lower edge of the back side, carefully aligning the edges.

You created a beautiful desktop calendar.



I wish you a happy and prosperous new year!

Panos Efstathiadis

www.PanosFX.com

